



Life Point Learning Center

Supporting Homeschool Families

One Child at a Time

2024-2025

PARENT HANDBOOK

Life Point Learning Center
7671 Johnnycake Ridge Road
Mentor, Ohio 44060
learningcenter@lpcmentor.com

Welcome to Life Point Learning Center! We consider ourselves a “homeschool resource center” in which the grade lead and parent work together in sharpening our children’s faith, knowledge, character, leadership and creativity. This handbook contains information regarding the programs available at the Learning Center. It is very important that you read this handbook and keep it handy as long as your child is enrolled at LPLC.

Overview of the School

Life Point Learning Center is a founded ministry of Life Point Church by our administrator Melissa Ferris. The vision to open a homeschool resource center entered her heart in the fall of 2022 when she began homeschooling her two sons. She shared this vision with Allie Domenico (Grade 4/5 Lead) and together they began to shape the mission and goal of the Learning Center. In the spring of 2023 Shelby Parsons (Office Manager & Finance Director) completed the team to help bring the vision to life and together they were able to open the doors to Life Point Learning Center in the fall of 2023.

Our Mission:

To support and encourage families in their homeschool through our unique parent partnership model. Together we sharpen children's faith, knowledge, character, leadership, and creativity.

Our Vision:

Our vision is to provide a loving and Christ centered environment that encourages and inspires children to have a lifelong love for learning and spiritual development.

Statement of Purpose:

Life Point Learning Center is designed to be a resource to homeschool families. We believe in being co-laborers and work together with parents in God’s service by enriching and supporting our children’s educational experience. Our teaching approach can be best described as an individualized education plan to best cater to the needs of each child and honor the rate at which they learn and grow. Class Leads understand that children learn best "through play and imagination." The Learning Center uses a variety of teaching techniques and learning strategies, which allow each child to progress at his/her own pace, according to his/her individual needs and abilities.

Using developmental records, our teachers can assess each child's progress and discuss his/her successes with his/her parents on a per session basis. Enrollment is open to any child 5yrs (on or before 9/01/2019) to 12 years of age provided the Learning Center can meet their needs. Enrollment shall be granted without discrimination regarding sex, race, color, religion, national origin, or political affiliation.

Philosophy

Life Point Learning Center's philosophy is to provide an atmosphere suited to the spiritual development of a child's love of Christ and a love for learning. We utilize fun and creativity to foster a love of learning. We challenge our students by promoting inquiry and discovery through exploring the world around them. This instills a sense of confidence in their ability to master new situations and tasks through reasoning. Your child will be exposed to a variety of teaching methods. You, the parent, are very important because you know your child best, we encourage you to contact the school about any questions or concerns you might have. If there is anything we can do to make your child's experiences more meaningful, please let us know. We are looking forward to working with you and your child and sharing in his/her growth and development. Many thanks for selecting our Learning Center to co-labor with on your homeschooling journey!

How does the Learning Center Work?

Life Point Learning Center offers two unique options in providing homeschool resources to families:

1. Full time option where children attend twice a week on Tuesday and Thursday
2. Elective Only where children attend on either Tuesday, Thursday, or both for lunch and block 3

Full Time, Twice a Week Option

Our full time, twice a week option, is for children aged Kindergarten through 5th grade. Children participate in Language Arts and Math with their Class Lead teacher and Co-Teacher using the Good and the Beautiful curriculum. Additionally, children participate in 2 assigned electives each session - one elective on Tuesday and one elective on Thursday. Each session children will take two new elective classes. Families who choose the full time, twice a week option will attend the Learning Center Tuesday & Thursday from 9:15am - 3:00pm

Children who attend the Learning Center twice a week are taught curriculum from the Good and the Beautiful in class, with two lessons taught at the Learning Center, and two lessons taught in the child's home environment.

Elective Only Option

The elective only option is for children aged Kindergarten through 5th grade with spots made available on a per session basis. Availability for any given elective is limited for families choosing this option as spots are first filled by Full Time families. The Learning Center will advertise on its website if registration is being accepted for the Elective Only option on a session basis and will remain open until filled. Families who choose the Elective Only option will attend the Learning Center on Tuesday, Thursday, or both, during block 3. *Please refer to the Learning Center Schedule on page 15.*

Parent-Assisted Model

Parents are expected to partner with the Learning Center in educating their children. Two Language Arts and Math lessons will be taught at the Learning Center and two lessons will be taught at home. *The Scope & Sequence of Lessons per session can be viewed on pages 13 & 14.* Our mission and vision are to partner with parents, not replace them. Life Point Learning Center does not provide final academic grading or serve as the ultimate academic or spiritual authority in a child's life; instead, the Learning Center supports parent educators by providing Christian community and offering core and elective classes through a biblical worldview.

Admissions

A child is considered to be enrolled in LPLC only after the registration fee has been received, the administrator confirms the availability of space, and the enrollment procedure is completed. This includes basic enrollment and health information. Any change to this information must be communicated to the office immediately so that current information is always on file. This is for the safety of your child.

Enrollment Procedures

Application

Returning families who are committed to attending Life Point Learning Center are encouraged to apply by our early decision deadline of April 1, 2024. These applicants will be given preference over applications received later in the year. A \$50 non-refundable deposit is due at the time of registration. On June 1st 2024 the balance of first month's payment in the amount of \$270 is due to complete re-enrollment. The \$320 first month payment is used to offset costs in purchasing curriculum materials for the 2024-2025 school year and count towards tuition payment.

New families who are committed to attending Life Point Learning Center are encouraged to apply by our early decision deadline of June 1, 2024. These applicants will be given preference over applications received later in the year. There is a \$50 non-refundable application fee and first months payment of \$320 is due upon enrollment acceptance.

Tour, Interview, and Assessment

Once an application is submitted you will be contacted to schedule a tour of the facility. At that time all applicants complete an interview prior to admission and a grade-readiness assessment is conducted to ensure a good fit for both the child and classroom in which the child will attend.

Enrollment

Due to space limitations, accepted applicants must pay the enrollment fee of the first month's tuition for either Full Time (\$320) or Elective Only (\$276) placement and return a signed contract within one week of the date of acceptance into Life Point Learning Center.

Tuition/Fees

Registration Fees

For Full Time families a one-time non-refundable deposit fee of \$50/family is payable upon enrollment. For Elective Only families there is a one-time non-refundable deposit fee of \$25/family. A child is not considered enrolled until the registration fee is received.

Full Time Tuition

Fees for the full year 2024-2025 tuition is \$3,200.00. Payments are divided into ten payments of \$320/month/child. The first month's tuition is due upon enrollment. Invoices will be made available seven days prior to the due date with a notification being sent to parents via the BrightWheel app. Tuition is billed monthly with payments due on the 1st of the month September -May.

Elective Only Option

Elective Only option fee for the 2024-2025 year is \$276/child/elective. We offer the ability to pay elective fees in monthly installments if your child(ren) are participating in more than one elective course.

The Learning Center reserves the right to annually assess all tuition and fees indicated in the Admissions section to include, but not limited to the following: one-time non-refundable deposit fees for full time and elective only options, full time tuition fee, elective only option fee, and any other fees that arise from facility needs to ensure a safe environment for the children attending the Learning Center. Each year we will also assess our ability to implement a sibling discount. At this time, we are unable to offer any discounts.

Late Payments/Returned Checks

It shall be the responsibility of each family to keep the Finance Director informed of any changes in their preferred tuition payment plan or adjustments in the amount of tuition to be paid. **Please contact the Finance Director at learningcenter@lpcmentor.com if payment difficulties are anticipated so alternative arrangements may be made.**

Failure to meet the payment schedule may result in your child's dismissal from the Learning Center per Administration review and approval. There is no credit given for scheduled school holidays, child's illness, or school closing due to inclement weather/emergency school closing. Without such information the following policy will apply when tuition payments are received late: • A late fee of \$25.00 will be assessed in the event of late tuition payment or for any NSF fees by families paying via check.

Withdrawals

Families must commit to attending the Learning Center for the entirety of the 2024/2025 school year. With that said, we do understand in special circumstances that withdrawal may be necessary. Parents are required to notify the administrator and financial advisory in writing one month prior to the withdrawal date. Tuition is due through the month of the official notification of withdrawal and will be calculated on a monthly basis according to the 10-month payment plan. If the required notice is not given, parents will be charged for that session. You must notify in writing to learningcenter@lpcmentor.com and submit directly to the Administrator or Finance Director for the withdrawal to be acknowledged.

BrightWheel Application for Tuition Payments

Life Point Learning Center utilizes the assistance of a third-party application called Brightwheel which remits invoices and offers the families the ability to pay their invoices electronically with a processing fee. Alternatively, to avoid processing fees, we encourage families to pay by check and make it payable to "Life Point Learning Center".

Brightwheel accepts payments:

via Credit/Debit with a 2.95% processing fee

via ACH with a 0.6% (\$0.25min/\$2max) processing fee

To avoid processing fees, you can pay with cash or check:

Write checks out to Life Point Learning Center

Mailing address ATTN: Life Point Learning Center 7671 Johnnycake Ridge Road
Mentor, OH 44060

BrightWheel Application for Classroom Communication

Life Point Learning Center utilizes this application for parent communication. A monthly newsletter will be distributed throughout the year that informs families of upcoming activities or events such as special visitors, field trips, or holiday happenings. Families can connect directly with their Grade Lead and with the administrative staff at the Learning Center.

All communication between parents and the Learning Center should be done through the BrightWheel application or by emailing our Office Administrator/Finance Director at learningcenter@lpcmentor.com

Field trips

There are three scheduled field trips a year. (*See calendar on page 12*) Life Point Learning Center believes that these field trips are valuable opportunities for our students to apply what they are learning in the classroom and relate their learning to the world around them. Parents are responsible for attending the field trips as chaperones, or setting up transportation for their child/ren. Life Point Learning Center will not provide transportation to and from field trips.

Life Point Learning Center Statement of Beliefs

Life Point Learning Center is faith based, parent partnership model of education, and all employees hired within the learning center share in a core culture of spiritual DNA that forms the basis of how we treat ourselves and one another. Some slight variances in beliefs and behavior are normal in Christian institutions, of course, and many of these differences are often minor issues of personal opinion. In these matters of extra-biblical nature, it is vital to learn to agree to disagree and to demonstrate respect for another. As Paul said in Hebrews 12:14, we should endeavor, where possible, to live at peace with everyone. That said, there are also specific doctrinal statements upon which the Learning Center is founded, and in these, students, staff, and faculty should find commonality in agreement.

What we believe: *Life Point Church considers certain truths as being basic to an understanding of a relationship with God.*

1. Only One Living and True God There is only one living and true God. There are three persons in the Godhead: the Father, the Son, and the Holy Spirit. He is totally and completely Holy. (Genesis 1:2-27; Matthew 28:19; I John 5:7)

2. Inspired Word of God We believe that the Bible is God's Word. It is accurate, authoritative and applicable to our everyday lives. (II Timothy 3:16; II Peter 1:20-21)

3. Jesus Christ We believe Jesus Christ, conceived of the Virgin Mary, is the only begotten Son of the Father. Jesus was crucified, buried, and rose from the dead. He ascended to heaven and is today at the right hand of the Father as our intercessor. (Luke 1:26-33; Hebrews 7:25)

4. Baptism of the Holy Spirit With the Baptism of the Holy Spirit comes the power for life and service. The gifts given by the Holy Spirit are for ministry to the body of Christ. (Acts 2:4; Acts 10:44-46; I Corinthians 12: 4-11)

5. Salvation We believe every person is disobedient to God's desires and plans in varying degrees. Any disobedience to God, regardless of how large or small, is characterized as sin. Sin literally separates each person from God, which is spiritual death. Spiritual death is not God's desire. People can be united with God through a personal relationship with Jesus Christ and through Him alone. Jesus died for sinners. Anyone who accepts and believes in Jesus' death for his or her personal sins, and desires to have Him as King of their life, is forgiven for every sin. Upon this personal decision, God re-established a personal relationship with that person and promises eternal life. (Acts 4:12; Romans 10:9-10; John 14:6)

6. Baptism by Immersion We believe in water baptism by immersion in water in the name of the Father, His Son Jesus Christ, and the Holy Spirit. (Matthew 3:11; Matthew 28:18-19; John 14:6)

7. Healing We believe that God wants to heal and transform us so we can live healthy and prosperous lives in order to help others more effectively. (Acts 3:2-12; Acts 5:15-16; James 5:14-15; Isaiah 53:5)

8. Second coming of our Lord, Jesus Christ We believe that the Lord Jesus Christ is coming back again as He promised. (Acts 1:10-11; I Thessalonians 4:13-18, Revelation 1:7)

9. Those Who Die Outside of Christ We believe that our eternal destination of either Heaven or Hell is determined by our response to the Lord Jesus Christ. (Daniel 12:2; Matthew 25:46; John 5:29; Jude 1:7)

10. Sacredness of Marriage We believe in the sacredness of marriage between man and woman and family commitment. We promote strong family values. (Ephesians 5:31-33; Ephesians 6:1-4; Hebrews 13:4)

These beliefs are items we will not compromise on. They are the compass that points in the right direction. The methods we use to reach people may change, but our message will remain constant.

Life Point Learning Center Student Code of Conduct

1. Students are to follow the directions of Learning Center teachers and staff at Life Point Learning Center, sponsored events, including, but not limited to field trips and performances.
2. Students are to display appropriate conduct during class sessions. This includes courtesies such as refraining from unkind remarks, profanity, coarse jokes, or other language that demonstrates disrespect or a lack of charity.
3. Students are to demonstrate respect and kindness to all teachers, staff, parents and fellow students. Students are not to gossip, lie, taunt, tease, engage in verbal or physical fights, or bully one another in any form. Students should use edifying language and remember “No Physical” at all times, including, but not limited to, no hitting, kicking, pushing, pulling, grabbing, poking, biting, throwing objects, running, chasing, games of “keep away”, rough housing or play fighting. Appropriate and biblical conflict management tools will be modeled, taught, and expected at Life Point Learning Center.
4. Students are expected to complete any assigned course work at home, to be on time to class, to bring the necessary class supplies, and to be prepared for the lesson. Students will not be permitted to sit in the classroom and disengage. All students participate.
5. Students are expected to be in their registered classes when they are on campus at the Learning Center. Students may not wander or linger in the hallways, restrooms, etc., while their class is in session. Students may not switch their schedules, or try out other classes, without permission from the Director.
6. Students must always be under the direct supervision of a Learning Center teacher or staff member, including breaks, and it is the student’s responsibility to be in an area that is appropriately supervised. For safety, students will be signed in and out of campus each day. Students may not leave the building at any time unless supervised by an instructor, or checked out by an appropriate family member. Students must remain on site during lunchtime/recess unless signed out by an approved family member.
7. Students are encouraged to make wholesome friendships. Students should look upon one another as brothers and sisters in Christ.
8. Students may not exchange money or sell merchandise, food, or any other items on campus (i.e. - toys, friendship bracelets, Girl Scout Cookies, etc.)

9. Students are expected to demonstrate appropriateness in dress that exemplifies respect for oneself and for other students. Staff and faculty reserve the right to address the behavior of students who demonstrate a lack of awareness of the underlying principles of modesty and self-respect. We understand that people may have different opinions of what is “modest”. While at the Learning Center or attending Learning Center functions, students and parents are expected to adhere to the following standards:
 - a. Shirts must be worn at all times
 - b. Shorts should be appropriate length
 - c. No spaghetti strap tank tops (all straps should be one inch wide), strapless tops, or tube tops.
 - d. No clothing that reveals the stomach, bra, extended back, or cleavage
10. Laptops and personal electronic devices are generally not needed at the Learning Center. Students may not bring these items to the Learning Center. Laptops and personal electronic devices may only be used during class time for the appropriate class, otherwise they should be stored in student backpacks. Gaming, social media and general web browsing are not allowed. Students bring laptops and other electronic devices at their own risk.
11. Students are to display courtesy by remaining seated until dismissed, by treating church property with respect, and by cleaning up after themselves. Students are to respect the church facilities by taking care of the classrooms, not marking on the walls, tables or chairs, not pulling on wall displays, and by demonstrating care and respect for the buildings with which we have been blessed.
12. Items not allowed at the Academy include:
 - a. Gum
 - b. Glass Containers
 - c. Toys and Trading cards (must be stored in a backpack during class. May be brought to recess)
 - d. Electronic Games
13. Learning Center students are expected to refrain from immoral and illegal conduct. All weapons (including toy or fake), illegal drugs, alcohol, and tobacco products are strictly prohibited from the facilities. Stealing, vandalism, lying, belligerence, patterns of disrespect, bullying, cutting, threats, fighting, or other acts of aggression toward oneself or others will not be tolerated.

Patterns of behavior that demonstrate a general disregard for these expectations, and serious violations of The Student Code of Conduct will be grounds for immediate dismissal from the program with no refund of tuition, or other payments made to the Learning Center, at time of dismissal.

Life Point Learning Center Parent Expectations

1. Life Point Learning Center encourages parents and children to be faithful in service at their local church; to read, pray, and worship together as a family; and to nurture a household culture that supports spiritual growth and development.

2. Parents are expected to partner with the Learning Center in educating their children. Two Language Arts and Math lessons will be taught at the Learning Center and two lessons will be taught at home.

3. The Learning Center's mission and vision is to partner with parents, not replace them. Life Point Learning Center does not provide final academic grading or serve as the ultimate academic or spiritual authority in a child's life; instead, the Learning Center supports parent educators by providing Christian community, and offering core and elective classes through a biblical worldview.

4. Parents are expected to model, support and uphold the Code of Conduct

LIFE POINT LEARNING CENTER 2024-2025 CALENDAR

29 - Meet the Teacher Night

AUGUST 2024						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JANUARY 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Dec. 23 - Jan 3 - Winter Break
30 - Field Trip

5 - First Day of School
24 - Field Trip

SEPTEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

FEBRUARY 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

13 - Valentine's Day Party
27 - End of Session 2

31 - Fall Fun Day

OCTOBER 2024						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

MARCH 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

24 - 28 - Spring Break

21 - End of Session 1
25 - 29 - Fall Break

NOVEMBER 2024						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

APRIL 2025						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

24 - Field Trip

Dec. 19 - Christmas Party (Early Dismissal 2:00 PM)
Dec. 23 - Jan 3 - Winter Break

DECEMBER 2024						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

MAY 2025						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

20 - End of Session 3
22 - End of school Picnic

Meet the Teacher Night
First/Last Day of School
Events/Party Days
Holiday Breaks
Beginning/End of Session
Field Trip

2024-2025 Scope and Sequence

WEEK	LPLC LESSONS	HOME LESSONS
Sept. 1st - 7th	Sept. 5th - 1st Day	Lessons 1 & 2
Sept. 8th - 14th	Lessons 3 & 4	Lessons 5 & 6
Sept. 15th - 21st	Lessons 7 & 8	Lessons 9 & 10
Sept. 22nd - 28th	Sept. 24th - Field Trip Lesson 11	Lessons 12 & 13
Sept. 29th - Oct. 5th	Lessons 14 & 15	Lessons 16 & 17
Oct. 6th - 12th	Lessons 18 & 19	Lessons 20 & 21
Oct. 13th - 19th	Lessons 22 & 23	Lessons 24 & 25
Oct. 20th - 26th	Lessons 26 & 27	Lessons 28 & 29
Oct. 27th - Nov. 2nd	Lesson 30 Oct. 31st - Fall Fun Day	Lessons 31 & 32
Nov. 3rd - 9th	Lessons 33 & 34	Lessons 35 & 36
Nov. 10th - 16th	Lessons 37 & 38	Lessons 39 & 40
Nov. 17th - 23rd	Lesson 41 Nov. 21st - Presenter	Lessons 42 & 43
Nov. 24th - 30th	Fall Break	Fall Break
Nov. 31st - Dec. 7th	Lessons 44 & 45	Lessons 46 & 47
Dec. 8th - 14th	Lessons 48 & 49	Lessons 50 & 51
Dec. 15th - 21st	Lesson 52 Dec. 19th - Christmas Party	Lessons 53 & 54
December 22nd - Jan 4th	Winter Break	Winter Break
Jan. 5th - 11th	Lessons 55 & 56	Lessons 57 & 58
Jan. 12th - 18th	Lessons 59 & 60	Lessons 61 & 62
Jan. 19th - 25th	Lessons 63 & 64	Lessons 65 & 66
Jan. 26th - Feb. 1st	Lesson 67 Jan. 30th - Field Trip	Lessons 68 & 69

Feb. 2nd - Feb. 8th	Lessons 70 & 71	Lessons 72 & 73
Feb. 9th - 15th	Lesson 74 Feb. 13th - Valentine's Day Party	Lessons 75 & 76
Feb. 16th - Feb. 22nd	Lessons 77 & 78	Lessons 79 & 80
Feb. 23rd - Mar. 1st	Lesson 81 Feb. 27th - Presenter	Lessons 82 & 83
Mar. 2nd - 8th	Lessons 84 & 85	Lessons 86 & 87
Mar. 9th - 15th	Lessons 88 & 89	Lessons 90 & 91
Mar. 16th - 22nd	Lessons 92 & 93	Lessons 94 & 95
Mar. 23rd - 29th	Spring Break	Spring Break
Mar. 30th - Apr. 5th	Lessons 96 & 97	Lessons 98 & 99
Apr. 6th - 12th	Lessons 100 & 101	Lessons 102 & 103
Apr. 13th - 19th	Lessons 104 & 105	Lessons 106 & 107
Apr. 20th - 26th	Lesson 108 Apr. 24th - Field Trip	Lessons 109 & 110
Apr. 27th - May 3rd	Lessons 111 & 112	Lessons 113 & 114
May 4th - May 10th	Lessons 115 & 116	Lessons 117 & 118
May 11th - May 17th	Lessons 119 & 120	
May 18th - May 24th	May 20th - Presenter May 22nd - Picnic	

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LPLC 2024/2025 Schedule

Classes meet every Tuesday and Thursday

Full-time students take 2 assigned elective classes each session

- one on Tues and one on Thurs during block 3

Session 1 - Sept. 5th - Nov. 21st

Session 2 - Dec. 3rd - Feb. 27th

Session 3 - Mar. 4th - May 22nd

SCHEDULE

9:15	Arrival	
9:30 - 9:50	Morning Meeting	
9:55 - 10:55	Block 1	LA
11:00 - 11:25	Snack/Recess	
11:30 - 12:30	Block 2	Math
12:35 - 1: 25	Lunch/Recess	
1:30 - 2:45	Block 3	Elective
2:45 - 2:55	Pack Up/Line Up	
2:55	Dismissal	